

PURCHASE AREA DEVELOPMENT DISTRICT

BOARD OF DIRECTORS MEETING

January 23, 2017

The Purchase Area Development District Board of Directors met on Monday, January 23, 2017, at 3:00 p.m., in the conference room of the PADD office. Board members in attendance, asterisk denotes absence:

Ballard
Todd Cooper, Proxy for Judge/Executive Vickie
Viniard, Chair
Kenny Rowland, Proxy for Mayor George Lane
Clyde Elrod

Graves
Judge/Executive Jesse Perry*
Mayor Teresa Rochetti-Cantrell, Vice Chair
Mayor Charles Shelby*
Tamie Johnson
Pete Galloway
George Hurd

Calloway
Alicia Tabors, proxy for Judge/Executive Larry Elkins
Mayor Jack Rose
Joe Bolin
Sue Outland*
Mark Manning*

Hickman
Judge/Executive Kenny Wilson
Mayor Phyllis Campbell*
Judy Stephens
Howard Dillard

Carlisle
Judge/Executive Greg Terry, Treasurer
Nancy Henley
ill Fraser

Marshall
Judge/Executive Kevin Neal*
Mayor Rita Dotson*
John Ward*
Brad Warning*

Fulton
Judge/Exec Jim Martin
Cubb Stokes, proxy for Mayor Prater
Johnny McTurner, proxy for Mayor David Lattus
James O. Butts
Perry Turner

McCracken
Judge/Executive Bob Leeper
Brandi Harless*
Frances Hamilton*
Arthur Boykin, Secretary
Lee King
Pam Wright
Bill Bartleman

Guests Present

Representative Richard Heath
Ruth Heath
Senator Danny Carroll
Shawn Miller, DLZ
Sheila Clark, West Kentucky Workforce
Mark Welch, KY Transportation Cabinet

Hawkins Teague, Mayfield Messenger
Chris Wooldridge, Murray State University
Representative Kenny Imes
Aaron Collins, Fulton County Schools
Fran Johnson, Paducah Chamber of Commerce
Katie Moyers, DLG
Dr. Steve Freeman, West Kentucky Community and Technical College

I. CALL TO ORDER

Mayfield Mayor Teresa Rochetti-Cantrell, Vice Chair of the PADD Board of Directors, called the meeting to order at 3 PM and introduced the proxies and guests.

II. OLD BUSINESS

- A. Vice Chair Cantrell asked for approval of the December 19, 2016 Board Meeting Minutes. **Mr. Bill Fraser moved for the approval, Mr. Clyde Elrod seconded and the motion passed unanimously.**
- B. Next, Vice Chair Cantrell called on Mr. Andy Bennett who summarized the Budget-to-Expense Report for the month ending November 2016.
- C. Vice Chair Cantrell called on Mr. Arthur Boykin, Secretary of the Personnel and Finance Committee for the report. Mr. Boykin reported that the committee met at 2 PM on January 23rd. They reviewed the Executive Director's monthly travel voucher, timesheet, office credit card bill, and the 12-page monthly budget-to-expense report.

Next, Mr. Boykin reported that during the week of January 16th, the PADD Board received an e-mail from Jennifer Beck Walker with a link to the PADD's proposed updated Title VI Policy. This policy is required by the PADD's Section 5310 Contract with the Kentucky Transportation Cabinet, for transit coordination and technical assistance. Mr. Boykin called on Mr. Mark Davis, Associate Director of Physical Planning Department to summarize the proposed updates.

Mr. Davis explained to the group that the Title VI Policy is a requirement with receiving Federal Grants and is based on the Civil Rights Act of 1964. The Policy requires that no person in the United States on grounds of race, color or nationality origin to be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. PADD is committed to complying with Title VI and protecting the rights of all persons served. The areas updated in the policy were related to census information and to providing services to Limited English Speaking individuals. **Mayor Jack Rose moved to approve the updated Title VI Policy, Mr. Bill Fraser seconded the motion and it passed unanimously.**

Next, Mr. Boykin called on Ms. Ann Ponder-Simpson to explain the VM Racks Sales Agreement and Business Associate Agreement. Ms. Simpson explained that this Contract is for the Transitional Care Program's server that is used for patient

information. The contract is funded by the Transitional Care Program in the amount of \$3,588 with operating dates of January 1, 2017 to December 31, 2017.

Next, Mr. Boykin reported that the PADD's Contract Review Policy states that any continuation contract at an amount greater than \$100,000 with a significant change in budget or scope must go before the full Board for approval before it can be signed. Mr. Boykin called on Ms. Jennifer Beck Walker, Executive Director, to address the Joint Funding Administration (JFA) Contract between the Department for Local Government (DLG) and the PADD that falls in that category.

Ms. Walker began by drawing the Board's attention to a map on the screen showing how implementation by the Department for Local Government (DLG) of their new approach to the Joint Funding Administration (JFA) funding formula impacted ADDs across the state. She reminded the Board that the ADD directors had found the original JFA formula back in November in a set of minutes from 1976 that said 70% of the funds were divided equally, 20% was divided by population, and the remaining 10% had been divided by an incentive formula. She noted that the ADD directors had voted to use the same formula with the exception that the 10% incentive would instead be based on units of local government, since the purpose of the JFA is to serve units of local government. Ms. Walker said she provided this information to the DLG Commissioner in November, but when she received the contract in the last week of December, the formula had been applied only to unmatched state dollars. The ADD directors' approach had been to use the formula on the entire state allocation and then address any additional needed match on an ADD-by-ADD basis.

Mayor Jack Rose agreed that the PADD needs to sign the contract to receive the money, and also asked the group to talk to anyone that would be able to help with this problem. Mr. Bill Bartleman asked if we signed the current contract whether any changes could be made at a later date. Ms. Walker answered that an amended contract could be done. Judge Wilson asked the Legislators if they had any comments on this matter. Senator Danny Carroll responded to Judge Wilson that during a legislative committee hearing, the Commissioner had no logic to the breakdown. Mayor Rose asked if this was the latest that the PADD had received the contract. Ms. Walker answered yes it was the latest we had received the contract and then on top of the late contract it had a 20% cut.

Ms. Walker next shared the impact of this 20% cut. She said that the PADD was freezing the Business Lending Specialist position, and current Community & Economic Development staff would be working in the loan programs in addition to the JFA. She noted that this was not an ideal plan because it meant that both programs would suffer in terms of time and attention. She also noted that there were services that staff would have to charge local governments now that, in the past, would have been charged to JFA because there simply would not be enough JFA funds to cover it, particularly since the 20% cut came 7 months into the fiscal year and would all have to be absorbed in the last 5 months of the fiscal year. She assured the Board that technical assistance would continue to be provided at no cost and asked that local elected officials be patient as staff worked through the process. Ms. Judy Stephens asked if adjustments would be made to the budget through November, and Ms. Walker stated that the PADD had no choice and that adjustments must be made.

Judge Wilson asked if Representative Heath or Representative Imes had any contacts at the Frankfort level. Representative Heath reported that he had contacted the Governor's Office of Constituent Services, Mr. John Park, and forwarded the email explaining the issues. Representative Heath had not received a response from Mr. Park at this time. Representative Imes responded that he had made some contacts, and he also had not received a response.

Mr. Bill Bartleman asked if the funds were State revenue, Federal revenue, or combination. Ms. Walker explained it was a combination of Economic Development Administration, Community Development Block Grant, Housing and Urban Development, and State match. It is not allocated through the state budget. She explained that the Legislature approved the money through the Department for Local Government. The allocation had been made through the ADD's formula sent to DLG and the budget was approved. Mr. Bartleman asked if the formula was state approved as a state budget. She explained that no it was not, but it was recorded in ADD minutes from 1976 in conjunction with DLG.

Mayor Rose questioned that the decision on the contract was made at the state level and Ms. Walker agreed it was made at the Department for Local Government office in Frankfort.

After further discussion about how the PADD, in good faith, had continued to provide services for the last seven months without a contract or payment, **Mayor Jack Rose made a motion for the Executive Director to sign the contract, but also to note that the Board has serious concerns with the methodology and philosophy DLG used to determine the JFA funding allocations, which penalize those ADDs who do not receive Appalachian Regional Commission (ARC) funds nor their dollar-for-dollar state match, and further directed Ms. Walker to continue discussions with other impacted ADDs, DLG, and state legislators in an effort to correct this funding imbalance. Mr. Arthur Boykin seconded the motion and the motion passed.**

II. NEW BUSINESS

A. Guest Speaker

Vice Chair Cantrell introduced Mr. Warren Beeler, Executive Director of the Governor's Office of Agricultural Policy. She noted that Mr. Beeler's achievements in agriculture are numerous and diverse. He is a former president of the Kentucky Pork Producers Association and a Hall of Fame member, WKU agriculture alumnus of the year, Middle Tennessee State University Animal Science Hall of Fame member, Kentucky Cattlemen's Association Service Award winner, and Kentucky FFA Distinguished Service Award recipient. Vice Chair Cantrell shared that Mr. Beeler is regarded as the most experienced livestock judge in the country, having judged livestock shows for 35 years in 42 states.

Mr. Beeler shared with the group information on the Master Settlement Agreement, and available grant dollars. He shared that the tobacco money is being used to get new and updated equipment for farmers to improve farm production in Kentucky.

B. STANDING COMMITTEES

1. AGING COMMITTEE

Vice Chair Cantrell called on Ms. Lee King, Aging Committee Chairperson, to give the Aging Committee report. Ms. King shared the numbers for November in case management and service assistance to clients in the District through the Family Caregiver, Homecare, State Health Insurance Assistance, Ombudsman, Participant Directed Services, and the Aging and Disability Resource Center programs. She also shared the unduplicated clients served by each program, clients served through subcontracted agencies, the Senior Citizens Centers, West Kentucky Allied Services, and Kentucky Legal Aid.

Next, Ms. King reported that the Project Review Subcommittee has a meeting scheduled for Friday, February 3, at 10 AM. at PADD office. She also announced an Aging Committee meeting is scheduled for Wednesday, February 15, at 9:30 AM, also PADD.

In conclusion, Ms. King shared that all Area Agency on Aging and Independent Living program activity reports are located on the PADD's website.

2. REGIONAL TRANSPORTATION COMMITTEE

Vice Chair Cantrell called upon Hickman County Judge/Executive Kenny Wilson for the Regional Transportation Committee's monthly report.

Judge Wilson reported that the Kentucky Transportation Cabinet's Office of Transportation and Delivery is now accepting applications for funding under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. This program is a reimbursement funding program with 80% federal, 10% state, and 10% local funds. The PADD has notified all eligible agencies in the Purchase Area. Judge Wilson for staff to be notified immediately if any Agency is not on the list. All applications are due by March 3rd, 2017.

Next, Judge Wilson shared that the Fulton County Transit Authority, Paducah Area Transit System, and Murray-Calloway County Transit Authority are holding a joint public input meeting to identify unmet public transportation needs in the region. The meeting will be held at the PADD on Thursday February 23rd at noon. The Transits are asking all interested parties to complete a short survey, even if one cannot attend the meeting, in order to assist in documenting the transportation needs of the region. The survey may be completed electronically using surveymonkey.com. The link for the survey is included in the online report. He asked everyone to pass the survey along to other agencies or groups in need of transportation services.

3. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

Vice Chair Cantrell called on Mr. Jeremy Buchanan to present the Community and Economic Development Committee report. Mr. Buchanan reported that the

Kentucky Office of Homeland Security had announced the FY17 funding round for the State Homeland Security Grant Program. Applications are being accepted through Friday, February 17, 2017. He asked everyone to share this information with your first responders as soon as possible because there is a PowerPoint presentation that must be viewed in its entirety before anyone can submit an application.

Next, Mr. Buchanan shared that the Department for Local Government had announced the county budget workshop for 2017. The PADD office will host one on Tuesday, February 21st, from 9 a.m. to noon. A list of trainings are included for other available dates and locations.

In conclusion, Mr. Buchanan shared that a list of regional projects that were submitted to the State clearinghouse in December are included in the handout packet and in the online packet. All questions were directed to Mr. Brad Davis or Mr. Jeremy Buchanan.

C. ADVISORY COUNCIL/TASK FORCE/BOARD REPORTS

1. COMMODITY AND FOOD BANK TASK FORCE

Vice Chair Cantrell called on Mr. Clay Black, Commodity and Food Bank Coordinator, to give the commodity report. Mr. Black shared the Commodities and Supplemental Food Program disbursements for December with a total of 52,105 pounds of commodities to 1,641 seniors in the eight counties of the Purchase. The Emergency Food Assistance Program disbursed 63,456 pounds of commodities to 2,830 household. In addition, 2,768 meals were served through one soup kitchen.

Mr. Black continued to report that, through the Food Bank program, 72,799 pounds of commodities were disbursed to 4,127 household, and 3,286 meals were served through three soup kitchens. He then reported that 7,288 pounds of produce from the Farm to Food Banks program was distributed to the eight counties in the purchase.

Next, Mr. Black shared that the Feeding America Backpack program distributed 7,865 pounds of Backpack food items to 371 children in 15 schools. In total, 203,493 pounds were distributed for all four programs.

2. WATER MANAGEMENT COUNCIL - No Report

3. BUSINESS LENDING REPORT - No Report

4. WORKFORCE INNOVATION & OPPORTUNITY REPORT

Vice Chair Cantrell called Mr. Clyde Elrod, to give the Workforce Innovation and Opportunity report. He began by sharing that the Education and Workforce Development Cabinet announced plans to consolidate and close 21 of its offices. The closing will affect 95 workers across the state, including Office for

Employment and Training Staff at the Mayfield and Murray sites. Next, Mr. Elrod called on Ms. Sheila Clark for an update. Ms. Clark reported that, at a meeting in Frankfort, the Secretary discussed the fact that Kentucky had a budget crisis in the Office for Employment and Training and action had to be taken to get more federal programs to help raise dollars for funding. Ms. Clark shared that the two hubs that were going to be in operation were located in Paducah and Hopkinsville. Employees were offered transfers if positions were available in those locations. If not they would be released. She also shared that Employment Insurance services would not be offered in the local offices.

Mayor Rose commented that these decisions were all being made at the State level and was concerned with the public not being able to file for unemployment. Representative Imes shared that he and Senator Humphries had met with Secretary Heiner over concerns about the impact on communities. Secretary Heiner and Montel are aware of our view and concerns about the consolidation of offices and services and the impact on our area.

In conclusion, Mr. Elrod shared that on Tuesday, January 17th Kayser Automotive Systems announced they are bringing 100 new jobs to the City of Fulton. Those jobs will be located in the building currently being occupied by MVP. MVP will be transitioning its workforce to Graves County. He congratulated both companies on their tremendous planning.

Since the beginning of the fiscal year in July, 174 individuals have received nearly \$1.2 million in tuition assistance for postsecondary training.

5. HUMAN SERVICES - No Report

D. PROGRAM IMPLEMENTATION/CORPORATION REPORTS

1. PURCHASE AREA HOUSING CORPORATION - No Report

2. JACKSON PURCHASE LOCAL OFFICIALS ORGANIZATION

Vice Chair Cantrell called on Mr. Jeremy Buchanan for the JPLOO report. He reminded JPLOO committee members that a meeting was scheduled on Monday, January 23, at 4 PM, in the PADD small conference room.

E. ANNOUNCEMENTS

Vice Chair Cantrell called on Ms. Jennifer Beck Walker. Ms. Walker shared with the Board that she and the director of the Pennyriple ADD were working with Kentucky Emergency Management (KYEM) to schedule a Federal Emergency Management Agency (FEMA) Applicant Agency Certification Training in the lakes area from April 11th – 13th. She noted that KYEM did not have money in their budget to provide these regional trainings, so the two ADDs were looking at sharing the cost and then charging a nominal fee to attendees in order to recap those costs.

Ms. Walker reminded the Board of the Kentucky Council for Area Development Districts (KCADD) Legislative Breakfast scheduled for Wednesday, February 8th, from 7 a.m. to 9 a.m., at the Capitol Annex Cafeteria in Frankfort, followed by the KCADD Quarterly Board Meeting. She noted that February 8th was City Day in Frankfort and that the Kentucky County Judge/Executive Association (KJCEA) Conference also starts in Lexington. She hoped there would be a crowd from the Purchase in attendance and asked that those planning to attend let her know so she can RSVP.

Next, Ms. Walker noted that some of the ADD finance officers and CPAs continue to meet with senior staff in the Kentucky Auditor of Public Accounts (APA) office to work out an agreement on ADD audit reviews that will not be as time consuming nor expensive as what is proposed in Lexington Representative Susan Westrom's HB18. She said they are discussing a Working Paper Review, which has an average turn-around time of 1 week and an average cost of \$1,500 to \$3,000. Ms. Walker also shared that the Legislative Research Commissioner (LRC) has requested a financial impact from the ADDs and it was shared that the average ADD audit costs \$27,000-\$28,000 on an average \$11M budget. She noted the Purchase ADD's audit cost was in line with a \$21,300 audit cost on an approximate \$8M budget. Ms. Walker asked the state legislators in the room to watch for this bill as it goes through Committee and mentioned that it had been referred to Representative Imes' Committee. He said he did not believe that it would move through the Committee.

Ms. Walker shared that Commissioner Mark Filburn of the Department of Criminal Justice Training met with the Purchase Mayors on January 17th to discuss challenges getting police officers through training in a timely manner. She said there had been no resolution to the problem, but she felt that everyone understood the issues better.

Finally, Ms. Walker reminded the Board that they would again be meeting on the 4th Monday in February, on the 27th, in order not to conflict with the Presidents' Day Holiday. She noted that the PADD office would be open on Presidents' Day.

IV. ADJOURNMENT

Mr. Pete Galloway moved to adjourn, Mr. Joe Bolin seconded, and the motion passed unanimously.

Chairperson, Judge/Executive Vickie Viniard

Secretary, Mr. Arthur Boykin