

PURCHASE AREA DEVELOPMENT DISTRICT

BOARD OF DIRECTORS MEETING

May 21, 2018

The Purchase Area Development District Board of Directors met on Monday, May 21, 2018, at 3:00 p.m., in the conference room of the PADD office. Board members in attendance, asterisk denotes absence:

Ballard
Judge/Executive Todd Cooper
Kenneth Rowland, proxy for Mayor George Lane
Justin Puckett

Graves
Judge/Executive Jesse Perry*
Mayor Teresa Rochetti-Cantrell, Chair
Mayor Charles Shelby*
Tamie Johnson
Pete Galloway
Deric Todd

Calloway
Bill Marcum, proxy for Judge/Executive Larry Elkins
Mayor Jack Rose
Joe Bolin

Hickman
Judge/Executive Kenny Wilson, Secretary
Shannon Payne, Proxy for Mayor Phyllis
Campbell
Judy Stephens*
Howard Dillard

Sue Outland
Mark Manning*

Marshall
Judge/Executive Kevin Neal
Mayor Rita Dotson
John Ward
Brad Warning

Carlisle
Judge/Executive Greg Terry, Treasurer
Nancy Henley
Bill Fraser

Fulton
Judge/Executive Jim Martin
Cubb Stokes, proxy Mayor David Prater
James Gray, proxy for Mayor David Lattus
Perry Turner*
Greg Curlin

McCracken
Judge/Executive Bob Leeper*
Josh Sommer, proxy for Mayor Brandi Harless
Frances Hamilton*
Arthur Boykin, Vice-Chair
Lee King
Pam Wright
Bill Bartleman

Guests Present:
Morgan Alvey, Senator McConnell's office
Marta Elliott, USDA
Marti Wiles, Congressman Comer's office
Rebecca Rittenhouse, Governor Bevin's office

Shawn Miller, DLZ
Sheila Clark, West KY Workforce
Greg Ladd, Governor Matt Bevin's office
Commissioner Sandy Dunahoo, Department for Local Government
Dr. Brian Houillion, Department for Local Government

I. CALL TO ORDER

Mayfield Mayor Teresa Rochetti-Cantrell, Chair of the PADD Board of Directors, called the meeting to order at 3 PM and introduced the proxies and guests.

II. OLD BUSINESS

- A. Chair Cantrell asked for approval of the April 16, 2018, Board Meeting minutes. **Mr. Bill Fraser motioned for approval, Mr. Pete Galloway seconded, and the motion passed unanimously.**
- B. Next, Chair Cantrell called on Mr. Andy Bennett who summarized the Budget-to-Expense Report for the month ending March 2018.
- C. Chair Cantrell reported that it was Committee Maintenance time, and PADD staff had been working with the local elected officials in the past month to let them know what appointments they had open this year. PADD Bylaws state the PADD Board has to convene a Selection Committee each year to fill and/or certify the membership of committees and task forces. The Selection Committee is made up of the officers of the Board and chairmen of all the committees and task forces and it's to be chaired by the Vice Chairman of the Board. This year's Selection Committee membership includes: Judge Elkins, Joe Bolin, Judge Terry, Judge Martin, Judge Wilson, Lee King, Frances Hamilton, Arthur Boykin, John Ward and Mayor Cantrell. Chair Cantrell then requested Vice-Chairman Boykin to call a meeting of this committee prior to the June 18th Board of Directors Meeting so, at that meeting, the full board can certify all new board and committee appointments to be official July 1st, 2018. Chair Cantrell expressed her gratitude to all committee members willing to serve.

Next, Chair Cantrell called on surprise guest speaker Commissioner Sandra Dunahoo to address the Board. The Commissioner shared a personal story about her car accident in February 2018 with a 2 months recovery. She then introduced her staff that was traveling with her. The Commissioner shared about over 9 billion dollars in new investment in communities and more new jobs and bond issues that have come through to help communities. Commissioner would like for everyone to help with investment for small businesses in their communities. She also noted that the Department for Local Government is going to increase their messaging to the public; DLG is asking the local elected officials to share good stories from their communities to help promote the county and state. The Commissioner noted she has worked in the past with Transformative projects and would like to see some in the Purchase Area. She has heard about the WAVE project and is very interested in learning more. The Legislators are credited for having the Tennessee Valley Authority in-lieu funds being returned back to local governments with 6 million dollars to help with projects. She also mentioned the Delta Regional Authority and other dollars that can be combined to help fund projects. The Commissioner then shared a success story about the Ravenna Kentucky Steam Heritage Corporation and CSX Transportation announcing the creation of a transformational regional project.

Commissioner Dunahoo finished her remarks by stating that Kentucky can be made a better place through good public policy from Frankfort and Local Elected Officials.

- D. Chair Cantrell called on Mr. Arthur Boykin, Secretary of the Personnel and Finance Committee, for his report. **Mr. Boykin made a motion to go into Executive Session pursuant to KRS.61.810(1)(c) to discuss a matter which could lead to litigation against or on behalf of the public agency, and asked that the Executive Director remain. Mr. Joe Bolin seconded the motion and it passed unanimously.**

The regular PADD Board of Directors meeting was called back in to open session.

Chair Cantrell called the May 21st, 2018, PADD Board of Directors meeting back into regular session and asked Mr. Boykin to continue the Personnel and Finance report. **Mr. Boykin respectfully recommended that the Board of Directors approve the motion before them which authorized the Executive Director to continue to attempt to work collaboratively with Department for Local Government and with the Executive Director of the Kentucky Council of Area Development Districts and their counsel to resolve the dilemma, and if necessary, to obtain help from the court system by taking those measures appropriate to enforce the rights of the Purchase Area Development District, Ms. Nancy Henley seconded the motion** and Chair Cantrell then opened the floor for comments and questions. Judge Kevin Neal asked for questions and concerns be addressed to the commissioner about the resolution. Chair Cantrell gave the floor to Judge Neal and he asked the Commissioner to advise the Board on the communications from the DLG office to the PADD office over the past several months concerning the JFA cuts. Mr. Greg Ladd addressed the Board that the Commissioner was out for two months in result of the accident, with limited communication to the ADDs. The Commissioner then addressed the Board by stating that orders were given to give drastic cuts. She noted that at the time the final budget process was done, the money was taken out of the DLG account at the first of the year. DLG is committed to keep everyone as whole as they can and make the federal matches. Judge Neal then asked if that information was shared with the ADDs and the Commissioner stated that yes it was sent to the ADDs. Mayor Jack Rose called the question on passing the resolution and Chair Cantrell called for a roll vote. Mr. Bill Bartleman made a statement that he thought that it is an issue of accountability, determination needed to be done to make sure the funds were taken from one account and were done properly and according to the budget and with the court of law to confirm the proper action taken. Judge Neal stated that he thought more discussion needed to be between DLG and the PADD before litigation taken. **The motion passed with a roll call being made with 27 yes votes and 2 no votes.**

Next, Mr. Boykin shared that the Personnel and Finance Committee met at 2 pm on May 21st at the PADD office. The Committee reviewed the executive director's monthly travel and timesheet, the office credit card bill, and the 12-page monthly budget-to-expense report.

Mr. Boykin next shared that 6 contracts were received by the Executive Director and were summarized on page 9 of the handout packet. He then called on Mr. Mark Davis and Ms. Dee Taylor to explain the contracts. Mr. Davis began by sharing the details on the Mississippi River Parkway Commission contract, funded by the Kentucky Transportation Cabinet/Kentucky Tourism, Arts and Heritage Cabinet in the amount of \$60,000 with operating dates of July 1, 2018 to June 20, 2020. The next contract was the Revolving

Loan Funds Program Update, with \$0 budget change, updated to modernize the administration of the RLF program. Next, Ms. Dee Taylor explained the Workforce Innovation and Opportunity Act One Stop Operator contract that was funded by the West Kentucky Workforce Board in the amount of \$28,062.00 with operating dates of July 1, 2017 to June 30, 2018. Next, she discussed the Workforce Innovation and Opportunity Act Career Services contract funded by the West Kentucky Workforce Board in the amount of \$423,289.00 with operating dates of January 1, 2018 to June 30, 2018. The last contract was the Workforce Innovation and Opportunity Act contract funded by the West Kentucky Workforce Board/Pennyrile Area Development District in the amount of \$393,058.00 with operating dates of July 1, 2017 to December 1, 2017.

Next, Mr. Boykin reported on the final contract, the JFA contract amendment. He stated that because the amendment includes a significant change in both scope and budget, and is over \$100,000, it requires action from the board authorizing the executive director to sign it. **Based on the resolution being passed earlier in the meeting, with a roll call vote with 27 yes and 2 no votes, Mr. Boykin made the motion that the executive director be directed not to sign the amendment, Judge Greg Terry seconded the motion, and it passed with one no vote being noted.**

In conclusion, Mr. Boykin shared that, again this month, the Personnel and Finance Committee had received no Code of Ethics Violations to report.

III. NEW BUSINESS

A. GUEST SPEAKER

B. STANDING COMMITTEE

1. AGING COMMITTEE

Chair Cantrell called on Ms. Lee King, the Aging Committee Chairperson, to give the Aging Committee Report. Ms. King announced that Ms. Shannon Gadd had been newly appointed as the Commissioner for the Department for Aging and Independent Living (DAIL).

Next, Ms. King asked the committee to review pages 10 and 11 of the handout packet for the unduplicated number of persons served, per program, through the PADD and by our subcontracted agencies, respectively, during the month of March. On page 12-20 the packet included the detailed Aging and Independent Living reports, including the monthly Payment Report for each subcontractor. All questions were addressed to Ms. Ann Ponder Simpson.

2. REGIONAL TRANSPORTATION COMMITTEE

Chair Cantrell called on Judge Kenny Wilson to give the Regional Transportation Committee's report. Judge Wilson referred to page 36 of the handout packet to a correspondence from the Paducah-McCracken Riverport Authority had asked the PADD for a letter of support in regards to the Authority receiving federal designation to operate a Container on Barge Service. A letter of support was sent on May 9th to show community support for this region as a viable market for Container on Barge Service.

In conclusion, Judge Wilson shared the 2018 Enacted Highway Plan. PADD and District 1 Highway staff will be meeting with local officials in the coming weeks to review projects and provide status updates on the current Highway Plan.

3. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

Chair Cantrell called on Mr. Jeremy Buchanan for the Community and Economic Development Committee report. Mr. Buchanan began the report by sharing that there were eight Area Development Fund requests. The City of Barlow is requested Area Development Funds in the amount of \$1,059 to reimburse the City for a recently purchased printer for the water department for billing. The purchase price of the equipment was over \$1,500. The City of Kevil is requested Area Development Funds in the amount of \$1,059 to assist the City with purchasing turnout gear for the fire department. The City is utilizing State Aid funding, ADF funding, and local funds to purchase approximately 8 sets of gear which should be around \$12,000. The City of Wickliffe is requested their Area Development Fund allocation in the amount of \$2,470 to purchase maintenance equipment and materials to make improvements to the City Park. The City of Murray is requested Area Development Funds in the amount of \$7,059 to reimburse the City for a recently purchased turnout gear for the fire department. The purchase price of the equipment was over \$7,780. The Fulton County Fiscal Court is requested Area Development Funds in the amount of \$4,706 to help with the purchase of a new minivan for use by the county's employees. The county has budgeted to complete this purchase early next fiscal year. The City of Wingo is requested Area Development Funds in the amount of \$1,462 to reimburse the City for a recently purchased riding mower for the cemetery. The purchase price of the mower was over \$7,000. The Hickman County Fiscal Court is requested Area Development Funds in the amount of \$2,193 for recently completed park improvements at Rotary Park. Included in the improvements are park benches and an upgrade to the well pump to increase pressure at the restrooms, The improvements total over \$2,300. The City of Clinton is requested Area Development Funds in the amount of \$2,193 for a recently purchased 2014 Dodge Charger police car from the Missouri State Highway Patrol. The total cost of the vehicle was \$12,900. **Judge Greg Terry moved to approve all eight requests and Judge Kenny Wilson seconded the motion and it passed unanimously.**

Next, Mr. Buchanan shared that the Delta Leadership Institute is taking applications for anyone interested in the 2018-2019 Executive Academy. Information was included in the handout packet. The application deadline was scheduled for July 16th.

Mr. Buchanan concluded the report with information in the handout packet including a listing of projects in the region that were submitted to the state clearinghouse in April.

C. ADVISORY COUNCIL/TASK FORCE/BOARD REPORTS

1. COMMODITY AND FOOD BANK TASK FORCE

Chair Cantrell called on Mr. Mark Davis for the Commodity and food bank report. Mr. Davis began by shared that the Legal Food Frenzy was a collaborative effort between the office of the Attorney Andy Beshear, the office of Secretary of State Allison Lundergan Grimes, the Kentucky Bar Association Young Lawyers Division and the

Kentucky Association of Food Banks. The campaign ended on May 2nd, and the Purchase had three local firms that participated. The McCracken County firm of McMurray & Livingston, PLLC and the two Graves County firms. Of Kemp & Wright, PLLC and Neely, Brien, Wilson and Toombs, PLLC. The total collected by the three firms was 14,565 pounds of commodities. 2nd place in the small division was awarded to McMurray & Livingston, PLLC with a collection of 6,820 pounds. Neely, Brien, Wilson * Toombs, PLLC collected 1,612 pounds and Kemp & Wright, PLLC were in the Solo Division and collected 6,132 pounds. The Kentucky Legal Community across the state of Kentucky collected 318 tons of food during the second annual Kentucky Legal Food Frenzy.

2. WATER MANAGEMENT COUNCIL

Chair Cantrell called on Mr. Mr. Mark Davis for the Water Management Council report. Mr. Davis began by sharing a notice for a Kentucky Infrastructure Authority input and planning session regarding update of the State Revolving Fund draw request form. PADD staff will participated in the Loan staff's meeting to discuss this process and solicit feedback at a statewide meeting on May 22, 2018 in Frankfort.

Next, Mr. Davis shared an announcement of KIA's 2018 H2O Awards, which are presented to the most outstanding water and wastewater construction projects funded by Clean Water State Revolving Fund, Drinking Water State Revolving Fund, Infrastructure Revolving Fund and the Governmental Fund. Nominations must be submitted by June 15, 2018 and project announcements will be made at the Governor's Local Issues Conference in August. (August 14-16 @ the Galt House).

In conclusion, a Draft list of Purchase Area 2019 Drinking Water State Revolving Fund and 2019 Clean Water State Revolving Fund projects were included in the handout packet. This list was released May 16, 2018 and comments will be considered through June 15, 2018. At the present time it is in public comment period and it is likely that this list will change based on additional information submitted by applicants.

3. BUSINESS LENDING REPORT

Chair Cantrell called on Mr. Arthur Boykin for the Business Lending Report. Mr. Boykin then asked Mr. Mike Maxwell to give the report. Mr. Maxwell shared that the Loan Review Committee met on Thursday, May 17th and approved 4 new loans. The first loan approved was \$66,000 Economic Development Administration-Revolutionary Loan Fund request for Peak Nine Coffee, LLC. The proceeds will be used to finish the buildout on purchase equipment for a new coffee shop near the court square in Murray, Kentucky. The project is expected to create 2 new full-time jobs, and 4 new part time jobs. The second loan approved was a \$165,000 Economic Development Administration-Revolutionary Loan Fund request for T.S.A Tire and Alignment. T.S.A Tire and Alignment will be an auto tire and maintenance shop. The proceeds will be to purchase equipment and to complete renovations to the property located on 641 North, in Murray, Kentucky. This project is projected to provide 7 new full-time jobs. The third loan approved was a \$18,900, Small Business Administration microloan request for Kingston and Sons, LLC. Kingston and Sons is a septic and plumbing business located in Paducah, Kentucky. The proceeds of this loan will be to purchase the commercial property that currently serves as the main office for Kingston and

Sons, LLC. the project is expected to provide 2 new full-time jobs. The fourth loan approved was a \$30,000, Intermediary Relending Program loan for Jessica Goodman, doing business as, Superior Graphics and T's in Hickman, Kentucky. The proceeds of this loan will be to purchase equipment and inventory and to provide working capital. This project is expected to save 1 full time job.

4. WORKFORCE INNOVATION & OPPORTUNITY REPORT

Chair Cantrell called on Ms. Dee Taylor for the Workforce Innovation and Opportunity report. Ms. Taylor referred to page 73 of the handout packet and shared that state weekly performances metrics standards for the West KY Career Centers for the month of April, staff provided 2,187 received staff assisted services, 22 job seekers were referred to Career Coaches, 600 job seekers were referred to job openings and 155 job seekers obtained employment.

Next, Ms. Taylor shared that Workforce Innovation and Opportunity Act youth contracts FY18-19 were awarded to Paducah Public Schools for an in-school contract to provide services to youth 16-18 and West Kentucky Community and Technical College will provide services to out of school youth 18-24 years of age.

Ms. Taylor announced that Governor Bevin appointed Mr. Ray Leathers as Commissioner of the Department of Workforce Investment.

In conclusion, Ms. Taylor shared information for Rapid Response meetings for the employees at Prairie Farms on May 22nd at 10:00am and 2:30pm, and for Toys R Us on June 5th at 8:30am.

5. HUMAN SERVICES - No Report

6. REGIONAL HAZARD MITIGATION COMMITTEE

Chair Cantrell called on Mr. Mark Davis for the Hazard Mitigation Report. Mr. Davis shared that based on the two recent disaster declarations the Kentucky Emergency Management Hazard Mitigation Section will conduct a program planning meeting here at the PADD on June 14, 2018. This session will include a review of the planning process, a summary of risks in Kentucky, resource capabilities, evaluations of past and current mitigation activities and the potential for additional mitigation tasks. All local officials and person involved with the planning and mitigation process are encouraged to attend. Mr. John Ward requested information about the funds available, and Mr. Davis shared that funds can be released to any part of the state. Mitigation funds will be available and the meeting would be beneficial to attend.

D. PROGRAM IMPLEMENTATION/CORPORATION REPORTS

1. PURCHASE AREA HOUSING CORPORATION - No Report

2. JACKSON PURCHASE LOCAL OFFICIALS ORGANIZATION

Chair Cantrell called on Mr. Jeremy Buchanan for the JPLOO report. Mr. Buchanan announced that a JPLOO meeting had been scheduled for June 11, 2018 at 11:00 am at the PADD office.

E. ANNOUNCEMENTS

Chair Cantrell called on Ms. Jennifer Beck Walker, Executive Director, for announcements. Ms. Walker shared with the Board that the LAND (Linking Agriculture for Networking and Development) Forum in west Kentucky, with the Kentucky Association for Manufacturing and the Kentucky Department of Agriculture, is scheduled to be held at Murray State University on August 2nd. She further noted that the 3 western Kentucky ADDs would be helping sponsor it again this year.

Next, Ms. Walker informed the Board that the Kentucky Council of Area Development Districts' (KCADD) would be having its quarterly board meeting on Thursday, May 31st, at 11:30 a.m., eastern time, at the Bluegrass ADD in Lexington. She thanked Mayor Rochetti-Cantrell and Mr. Arthur Boykin for their willingness to attend as the official voting representatives from the Purchase ADD.

Finally, Ms. Walker announced that the Kentucky Cabinet for Economic Development would be hosting an informational session on the newly created Opportunity Zones Program at the Purchase ADD on June 20th, at 2:30 p.m. She noted that additional information would be provided in invitations that should be released soon.

IV. ADJOURNMENT

Mr. Pete Galloway moved to adjourn, Mr. Kenneth Rowland seconded the motion, and the motion passed unanimously.

Chair, Mayor Teresa Rochetti-Cantrell

Secretary, Judge/Executive Kenny Wilson