

**Purchase Area Development District
Transportation Committee Meeting Minutes
March 15, 2017**

Transportation Committee Members present (categorized by representation):

Committee members' attendance, asterisk denotes absent

City/County Government

Kenny Wilson
Tommy Hodges
Michele Edwards
Josh Sommer
David Roberts
Eddie Clyde Hale*
Jerome Jenkins

Intermodal/ Freight

Bill Miller
Richard Roof
Greg Curlin*

Commerce/Economic Development

Mark Manning*
Jim Lefevre

Local Roads

Josh Glover*
Wendy Greer*
Randy Williams*

Public & School Transportation

Arthur Boykin
Kenney Etherton by proxy Paul Maxwell
Jason Riley*

Citizen Members

Jimmy Henley
Dwayne Stice*
Stanley Hunt
Tim Choate
Buddy Upshaw
Tony Smith

KYTC

Jessica Herring
Michael McGregor*
Chris Kuntz
Mark Welch

Purchase ADD Staff

Stacey Courtney
Mark Davis
Kim Toon

Guests

Peter Overmohle, American Engineers, Inc

Trey Smith, Four River Behavioral Health
Marisa Stewart, City of Murray
Craig Keane, Four River Behavioral Health

I. WELCOME AND INTRODUCTIONS

Chairman Kenny Wilson welcomed the guests and members of the Transportation Committee to the meeting. In addition, Chairman Wilson introduced the committee's newest member Mr. David Roberts from the City of Murray. Mr. Roberts is filling out the unexpired term of Travis Brown.

II. APPROVAL OF MINUTES

Chairman Wilson referred the Committee to the minutes of the December 14, 2016 meeting as printed on pages 1-3 of the meeting packet. **Mr. Jerome Jenkins made a motion to accept the Minutes as presented and was seconded by Mr. Jimmy Henley. The motion passed unanimously.**

III. REVIEW AND RANK SECTION 5310 APPLICATIONS

Chairman Wilson called on Mr. Richard Roof to provide an overview of the committee's 5310 Evaluation Methodology. Mr. Roof reviewed the 5310 Mission Statement with the committee and explained the scoring methodology utilizes actual quantitative input for operating costs, number of passengers transported, annual vehicle miles traveled and total vehicle miles. He also explained the committee inputs subjective rankings for degree of alternate transportation, degree of agency coordination and the potential for vehicle substitution. Mr. Roof noted that Four River Behavioral Health was the only agency requesting funding for FY18 with two separate requests. The applications were previously provided to committee members prior to the meeting. In addition, a summary of the applications were handed out to each committee member attending the meeting.

Chairman Wilson called on staff members Mr. Mark Davis and Mr. Stacey Courtney. Mr. Davis explained that the 5310 grant provides reimbursement funding for the acquisition of vehicles and equipment, which will be used to provide transportation services to the elderly and or persons with disabilities. The PADD provides assistance to the Kentucky Transportation Cabinet Office of Transportation Delivery in the 5310 process by collecting applications from the region. Mr. Courtney noted that the PADD Regional Transportation Committee reviews information on the applications and determines a regional priority as a recommendation to the Cabinet.

Mr. Davis explained that only one of the applications would be scored. He noted that the second application was for an expansion vehicle, which does not have enough information to go thru the committee's methodology, therefore the application will be forwarded to the Cabinet with an endorsement from this committee.

Mr. Davis stated that the committee could score the application verbally or written. **Mr. Arthur Boykin made a motion to score the FY2018 Section 5310 Program application through an open forum. Mr. Tony Smith seconded the motion and it passed unanimously.**

After a short discussion the committee recommended the following scoring:

Alternate Transportation: 3
Degree of Coordination: 2
Vehicle Substitution Potential: 4

Mr. Tony Smith made a motion to accept the above agreed upon scoring for the Four Rivers Behavioral Health 5310 application. Mr. Arthur Boykin seconded the motion and it passed unanimously.

Next, Mr. Richard Roof made a motion to approve the following recommendation of the priority order to the Cabinet's Office of Transportation and delivery for its consideration.

(1) Four River Behavioral Health Transport Division

(2) Four Rivers Behavioral Health Partial Hospitalization and Intensive Outpatient Program
Mr. Jerome Jenkins seconded the motion and it passed unanimously.

IV. STRATEGIC HIGHWAY INVESTMENT FORMULA FOR TOMORROW – PROJECT SPONSORSHIP

Chairman Wilson called on Mr. Courtney to give a report on the Strategic Highway Investment Formula for Tomorrow (SHIFT). Mr. Courtney explained that SHIFT is the scoring methodology the Cabinet will utilize for further project evaluation in the prioritization process. Based on a formula that calculates the number of counties, the region’s population and number of highway lane miles, the Cabinet pre-determined the committee could submit 36 projects for region sponsorship.

Mr. Courtney directed attention to the Unscheduled Needs Project List handout. Mr. Courtney stated that he had previously met with each county to determine their top 10 projects as listed. Mr. Courtney recommended that committee consider the information provided by the local counties and submit the top 5 projects for each county for this phase of the prioritization process. He noted that this would make 40 projects, 4 over the 36 allotted, but the Cabinet’s District 1 Highway Office could sponsor the additional 4 projects. **Mr. Arthur Boykin made a motion to adopt the top 5 projects from each county to present to the Cabinet. Mr. Tony Smith seconded the motion and it passed unanimously.**

Mr. Courtney reported that the list would be submitted to the Cabinet where they will be scored. He explained that once the projects are scored, those that do not meet the minimum score identified by the Cabinet will be returned to the committee for more discussion. The Cabinet will provide the ADD with a determined amount of additional priority points that can be used to adjust scores in an effort to meet the minimum score identified by the Cabinet. Mr. Courtney explained that a sub-committee will meet to draft criteria to determine amount of points to award to the projects. The sub-committee will present a recommendation to the full committee for their approval. Everything needs to be completed by September. The sub-committee consists of the following 8 committee members with representation from each county:

- (1) Jim Lefevre
- (2) Mark Manning
- (3) Josh Sommer
- (4) Kenny Etherton
- (5) Tim Shoat
- (6) Jerome Jenkins
- (7) Wendy Greer
- (8) Richard Roof

Next, Mr. Courtney directed attention to the draft Prioritization Plan handout. The plan, required by the Cabinet, outlines the process the committee will use to document the development of the regional priorities and criteria used to determine how the bonus priority points will be added to the SHIFT scores. He noted that this was a very rough draft as the criteria and bonus points have not been determined. As the document is developed it will be shared with the committee. **Mr. Jerome Jenkins made a motion to accept the draft document to be modified with the final document presented to the committee for final approval. Mr. Tony Smith seconded the motion and it passed unanimously.**

V. OTHER BUSINESS

No report.

VI. PUBLIC COMMENT

No report.

VII. ADJOURN

Mr. Arthur Boykin made a motion to adjourn and was seconded by Mr. Jerome Jenkins. The motion passed unanimously.